

REPORT ON APPLICANT FOR ADMISSION TO GRADUATE STUDIES  
 THE UNIVERSITY OF BRITISH COLUMBIA  
 VANCOUVER, BC  
 CANADA V6T 1Z4

Shaded area to be completed by applicant.

Name of Applicant: \_\_\_\_\_

Surname Given Names

who is applying for admission to study for the degree of \_\_\_\_\_

in the Department (or School or Faculty or graduate program) of \_\_\_\_\_

with special field of interest in \_\_\_\_\_

To the Referee:

(A letter of reference may be submitted in lieu of this form. **Please ensure that you sign your reference letter or form and the envelope's seal to be considered official.**)

In what capacity, how well, and how long have you known the applicant? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does your university offer the graduate degree program this applicant seeks?  Yes  No

If yes, does the applicant meet the minimum admission requirements for acceptance to this program at your university?

Yes  No (give reasons) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If this applicant took a course(s) from you, what was his/her rank in the class? (i.e. 3rd out of 20 students, enter "3/20")

Course Name \_\_\_\_\_ Course Number \_\_\_\_\_ Rank in Class \_\_\_\_\_

Course Name \_\_\_\_\_ Course Number \_\_\_\_\_ Rank in Class \_\_\_\_\_

**Please rank the applicant as follows: 0=Poor, 1=Fair, 3=Very Good, 4=Excellent, 5=Outstanding**

	Rank	Remarks
Academic Preparation		
Originality		
Skill at Research		
Industry		
Intellectual Capacity		
Teaching Ability (if known)		
All-round Ability		

Please comment on the applicant's academic strengths and potential for completing a graduate program.

For students whose native language is not English, please indicate if the applicant has sufficient competence in English to:

- a. understand lectures conducted in English \_\_\_\_\_
- b. read widely in English \_\_\_\_\_
- c. express herself/himself in written English \_\_\_\_\_

Referee's Institution and Address

Name of Referee (Print or Type)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE SEND **ALL** REFERENCES TO:

Graduate Program Assistant, MVRC  
External Programs & Learning Technologies  
Faculty of Education,  
The University of British Columbia  
2125 Main Mall (Room 1304)  
Vancouver, BC, CANADA V6T 1Z4

This Confidential Report must be both prepared by and signed by the referee named above. Evidence to the contrary will lead to the cancellation of any offer of admission (whether or not accepted), or withdrawal of the student from the University. It is the policy of the University to treat as confidential letters of reference which it receives. It can, however, be required under Freedom of Information legislation to disclose the substance of any letter of reference but only where that can be done without disclosing the identity of the writer.